

**2002 COT Approved Resolutions
Chronological Index**

Index No.	Resolution Name	Date Passed
2002-01	Change of Degree - Master of Science in Health: Public Health to Master of Public Health (MPH)	January 17, 2002
2002-02	Compliance - WCU Foundation	January 17, 2002
2002-03	Compliance - WCU Fund	January 17, 2002
2002-04	1160 McDermott Drive Property Purchase	January 17, 2002
2002-05	Educational Services Fee	January 17, 2002
2002-06	Purchase Orders and Contracts	January 17, 2002
2002-07	Eberly Award Approval - Alvy & Adelyne Kelly and Charles E. Swope	March 14, 2002
2002-08	Food Services Fee	March 14, 2002
2002-09	Residence Hall Fees	March 14, 2002
2002-10	Sykes Student Union Fee	March 14, 2002
2002-11	Health Center Fee	March 14, 2002
2002-12	Purchase Orders and Contracts	March 14, 2002
2002-13	Campus Code of Conduct Revision	May 14, 2002
2002-14	Faculty Emeritus Designation	May 14, 2002
2002-15	Emeritus Designation	May 14, 2002
2002-16	Council of Trusees Achievement Award - Dr. Stacey Schlau	May 14, 2002
2002-17	Lost Key Replacement Fee	May 14, 2002
2002-18	Purchase Orders and Contracts	May 14, 2002
2002-19	President's Contract Extension	August 8, 2002
2002-20	Approve MOU/Sturzebecker Foundation	October 3, 2002
2002-21	807 Roslyn Avenue Property Purchase	October 3, 2002
2002-22	Endowment Spending: Total Return Policy	October 3, 2002
2002-23	Educational Services Fee	October 3, 2002
2002-24	2002-03 Operating Budget	October 3, 2002
2002-25	2003-04 Capital Budget	October 3, 2002
2002-26	Purchase Orders and Contracts	October 3, 2002
2002-27	Endowment Management Transfer	November 21, 2002
2002-28	Purchase Orders and Contracts	November 21, 2002



Council of Trustees
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2002-01

www.wcupa.edu

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY

JANUARY 17, 2002

BE IT RESOLVED THAT THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY GRANTS AUTHORITY TO MOVE FORWARD THE:

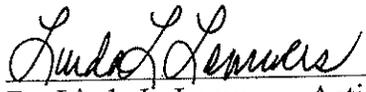
Change of the Existing

Master of Science (M.S.) in Health: Public Health

to a

Master of Public Health (MPH)

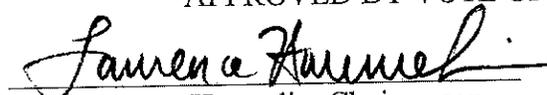
APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES



Dr. Linda L. Lamwers, Acting President

January 17, 2002

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES



Mr. Laurence Harmelin, Chairperson

1/17/02
Date



Office of the Dean
School of Health Sciences
West Chester University
West Chester, Pennsylvania 19383-2240

610-436-2825

December 21, 2001

Dr. Linda Lamwers
Provost
West Chester University
West Chester, PA 19383

Dear Dr. Lamwers,

The department of health is proposing a Master of Public Health (MPH) degree as a part of the department's graduate program offerings. This degree provides a viable multidisciplinary program to our graduate students interested in public health. Please note that we are asking for no new resources for this proposed program. Curriculum changes have already been approved by Curriculum and Academic Policy Council to convert our existing Master of Science (M.S.) in Health: Public Health to a MPH degree. Once the MPH title is approved, the M.S. in Health: Public Health degree will be deleted.

The details of the program including its appropriateness to the mission, need, academic integrity, coordination with other programs, assessment plans, needed resources, and the impact on educational opportunity are detailed in the attached Proposal for the Master of Public Health (MPH) degree program. The proposal is formatted to the specifications of the Board of Governors.

Please feel free to contact me if you have any questions regarding this important matter.

Sincerely,

Donald E. Barr, Dean

Proposal for the Master of Public Health (MPH)
Executive Summary
West Chester University of Pennsylvania
January 17, 2002
Board of Governors

The Department of Health at West Chester University is proposing a Master of Public Health (MPH) degree as a part of the Department's graduate programs. The proposal is essentially a request to offer a MPH in place of our existing M.S. in Health: Public Health. As proposed, the MPH is a viable multidisciplinary program that will be offered to our graduate students in public health.

This proposed degree is consistent with the State System of Higher Education's mission to provide a broad range of instructional programs that prepare well qualified professionals in various fields to meet the needs of the Commonwealth of Pennsylvania. The proposed program also complements State System goals and the goals of the West Chester University *Plan for Excellence*. Furthermore, the proposed program complies with the Council on Education for Public Health's (CEPH) accreditation requirements.

Over the past two years, we have monitored both student inquiries regarding the graduate public health program and demands of enrolled students. Our students generally fall into one of the following categories:

- Current public health practitioners who are employed and need to return to graduate school for career enhancement.
- Currently employed individuals who have decided to make a career change to public health.
- Undergraduate public health students who are interested in preparing for additional training in a specific public health specialty.
- Those individuals with a general interest in public health, but with no clear view of future plans.

The current graduate degree program offered by the Department of Health has been structured in such a way that all of these students can be accommodated. We presently offer a graduate degree in public health (M.S. in Health: Public Health). Most students planning careers in public health pursue a MPH (our current program is in a MPH format). At this point in time a degree change becomes critical. The MPH degree designation better serves the graduate program as it addresses the needs of students with a view towards expanding and enhancing their careers in public health. The MPH degree is recognized--both nationally and internationally--as the master's degree best suited for public health practitioners. Therein lies the demand for the degree as well as its value to the students and the public health profession.

No new resources are being requested for this program proposal. Curriculum changes have already been approved to convert our existing M.S. in Health: Public Health to a MPH degree. Once the MPH is approved, the M.S. in Health: Public Health degree will be deleted. The Dean of Health Sciences has been fully committed to the new MPH revisions and changes. Additionally, the faculty has been fully involved in these revisions and is participating in accreditation activities.

The details of the proposed program including its appropriateness to the mission, need, academic integrity, coordination with other programs, assessment plans, needed resources, and the impact on educational opportunity are detailed in the Proposal for the Master of Public Health (MPH) degree program. The proposal is formatted to the specifications of the Board of Governors.

Student Success Transformation: The term "student success" refers to a fundamental change in the philosophy of higher education policy and practices. West Chester University has initiated many individual programs and activities directed at accomplishing a shift to a student success paradigm. The graduate public health program is designed to promote "student success" through instituting instructional transformations such as: collaborative learning, student-organized presentations, critical thinking activities, community volunteer activities (service learning), along with practicum, research and field experiences. The faculty's role has been transformed from "sage on the stage" to "guide on the side".

Diversity Transformation: A diverse university community promotes a stimulating intellectual environment, increases its members' understanding of different cultures and perspectives, and prepares students to live and work in a multicultural global society. By its nature, the field of public health has always been linked with diversity issues at the local, national and international level. Additionally, we as public health faculty are very aware of the how race, religion, ethnicity, socioeconomic status, and sexual orientation impact on health status and health access issues. Also, we are very aware of the need for a culturally and ethnically diverse student population. The majority of our graduates will work with underserved and minority populations, and we make a concerted effort to recruit minority students who will return to work in their communities as public health practitioners.

Furthermore, the Department of Health is in agreement with the Council on Education for Public Health's (CEPH) accreditation requirement to focus "on preparing individuals who will serve as practitioners, researchers, and teachers competent to carry out broad public health missions and goals, within and outside schools' and programs' institutional settings." Their educational functions derive, in turn, from the variety of functions performed by program graduates in the health and medical care system and in society. The goals of those working "to enhance health in human populations, through organized community effort" are to identify the totality of health problems and needs of defined populations, to consider mechanisms by which the needs may be met and to assure services to the health of populations. (CEPH Accreditation Manual, 1999)

2. Need

Over the past two years, we have monitored both student inquiries regarding the graduate public health program and demands of enrolled students. Our students generally fall into one of the following categories:

- Current public health practitioners who are employed and need to return to graduate school for career enhancement.
- Currently employed individuals who have decided to make a career change to public health.
- Undergraduate public health students who are interested in preparing for additional training in a specific public health specialty.
- Those individuals with a general interest in public health, but with no clear view of future plans.

The current graduate degree program offered by the Department of Health has been structured in such a way that all of these students can be accommodated. We presently offer a graduate degree in public health (M.S. in Health: Public Health). Most students planning careers in public health pursue a Master of Public Health degree (our current program is in a MPH format). At this point in time a degree change becomes critical. The MPH degree designation better serves the graduate program as it addresses the needs of students with a view towards expanding and enhancing their careers in public health. The MPH

this graduate degree within an academic year. The curriculum, though offered in an accelerated format, continues to maintain the rigor and quality expected by the CEPH.

The Need for the Most Recent Revisions to the MS in Health: Public Health Degree

In 1999, the M.S. in Health: Public Health Program was in its 17th year of providing quality graduate education. Today, the health professions have experienced tremendous changes and challenges. The Department of Health faculty recognized these challenges and believed that revision of the current M.S. in Health: Public Health program would enable us to enhance and expand the curriculum to address the changing health needs of our local and national communities as we moved into the next millennium. Current issues in health care include managed care, providing health services for a growing aging population, community health promotion, prevention and the new area of alternative medicine. The faculty believed that the M.S. in Health: Public Health Program needed to be focused and directed into particular areas of health need to prepare students to work in the evolving world of public health and health care. The faculty also believed it was imperative to seek accreditation and change the degree to an MPH. In 1999, the University approved our revised curriculum (the previous revisions were made in 1991). Our current MS program is now in a Master of Public Health format and allows for the development and application of knowledge from multiple disciplines for the promotion and protection of health in human populations, giving due consideration to cultural perspectives that abound in our multicultural world.

The Need for an Accredited MPH Program in Southeastern Pennsylvania

At the present time, there are approximately 20 graduate programs accredited in Community Health/Preventive Medicine in the United States. There are three accredited (CEPH) programs in our geographic area (Temple University, East Stroudsburg University, and University of Medicine and Dentistry of New Jersey/Rutgers University). Temple and East Stroudsburg Universities are only approved to provide community health education and do not offer the number of focused elective areas that are in our proposed program. West Chester University will be the only program in the Philadelphia suburban area that is offering a Community Health/Preventive Medicine MPH program with focused electives in community health, environmental health, health services administration, and preventive/integrative medicine. It is important to note that the Department will retain the M.S. in Health: Public Health degree designation until the Board of Governors approves the MPH. When the Board of Governors approves the MPH, a request will be made by the Department of Health to delete the M.S. in Health: Public Health Program, to prevent the existence of multiple degrees in the same discipline.

The Need for a Degree Change

The Master of Public Health historically has been one of the most prestigious degrees in the public health profession; and is often considered a terminal degree in many public health professions. This practitioner's degree is preferred by health professionals in medicine, nursing, community health education, environmental health, nutrition, social work, law, health care and policy administration over the MS degree which is often viewed as an academic degree, particularly relevant for those who wish to pursue doctoral programs in public health. The MPH degree is widely recognized and provides entry into the world of health care through hospitals, government agencies, and voluntary organizations. It is our intention to seek a change of degree from Master of Science in Health: Public Health Program to a Master of Public Health.

HEA630 Health Administration
HEA632 Social and Behavioral Aspects of Public Health

Health Administration
Social/Behavioral Science

II. MPH Elective Areas (Students select one of the following elective areas)

Community Health (18credits)

HEA538 Evaluation of Health Programs
HEA531 Community as a Basis for Health
HEA507 Transcultural Health
ADM525 Grant Writing
2 Health Electives

Health Services Administration (18 Credits)

HEA555 Issues in Managed Care
HEA556 Medical Geography
HEA631 Health Services Law
ADM501 Administration Theory and Environment
ADM503 Accounting and Budgeting
1 Health or Administration Elective

Preventive/Integrative Medicine (18 credits)

HEA501 Integrative Health (required) and 15 credits from:
HEA500 Diseases
HEA503 Nutrition
HEA510 Adolescent Medicine
HEA511 Stress Management
HEA512 AIDS and Public Health
HEA540 Mind/Body Medicine
HEA581 Special Topics: Botanical Medicine
HEA581 Special Topics: Traditional Chinese Medicine
NUR517 Special Topics in Nursing: Concepts in Caring

Environmental Health (18 credits)

ENV524 Industrial Hygiene
ENV545 Risk Assessment
ENV547 Environmental Regulations
ENV551 Environmental Toxicology
6 Credits from the following:
ENV532 Hospital Environment
ENV533 Water Quality and Health
ENV 533 Occupational Safety
ENV536 Hazardous Waste Management
ENV540 Seminar in Environmental Health
ENV 581 Special Topics

III. Final Degree Requirement (3 credits)

HEA650 Applied Learning Experience

Graduate Public Health Elective Areas

Community Health: Community health has evolved at the intersection of many disciplines and sectors working locally and regionally. Their common purpose has been to blend the influences of public health, school health, occupational health, and social services in service to whole populations. This focused elective area addresses health education/health promotion issues that equip students to utilize education and social support systems as a vehicle for change. Methods to motivate, enable, and reinforce the actions of high-risk individuals, families, or groups to adopt healthier lifestyles is the focus of course work throughout the program. There are a variety of settings in which Community Health Specialists may practice. Examples include (but are not limited to): communities, schools, post-secondary educational institutions, mental health agencies, public health agencies, government agencies, environmental agencies, work sites (business and industry), health care institutions, and voluntary health organizations. Some of the most rewarding jobs in public health are filled by Community Health Specialists. This focused elective area along with the core public health courses will prepare students for the CHES designation. (Certified Health Education Specialist examination administered by the National Commission for Health Education Credentialing, Inc.)

Health Services Administration: Managing resources in the complex and political environment of health care is dynamic and exciting, with new challenges constantly arising. The aspiring health care

4. Coordination with Other Programs

The program revisions for the new graduate public health program have been approved by West Chester University's CAPC. As for resource sharing, some of the courses in this new program will be offered by other departments such as Business Administration, Nursing, and Sociology/Anthropology. The disciplines such as public health, school health, environmental health, and nutrition in the Department of Health will be contributing to the new MPH program. Finally, the course offerings within our preventive/integrative medicine elective area are accepted by the Department of Nursing as fulfilling their elective requirements within their MSN in Community Health Nursing degree.

5. Periodic Assessment

The Department of Health at West Chester University is in the process of completing the self-study application for accreditation from the Council of Education for Public Health (CEPH). We received a WCU Academic Affairs Initiative Award (\$30,000) in 2000/01 to begin this process and to cover the expenses of accreditation. CEPH states that accreditation is a three-year process and the Department of Health has completed or is in the process of competing the following tasks.

Year 1 (2000/01)

- Revised public health graduate courses to meet the standards for CEPH accreditation.
- Received CAPC approval to change M.S. in Health Program design to meet accreditation curriculum guidelines for the MPH degree.

Year 2 (2001/02)

- Consultation visit from the Executive Director of CEPH (Ms. Patricia Evans) to review program changes and curriculum revision.
- Received CAPC approval to change the M.S. in Health Program to Master in Public Health (Nov. 01)
- Await decision of the State System Board of Governors to grant the MPH degree (Feb. 02)
- Apply for approval for the MPH program and to remove M.S. in Health: Public Health. (Feb. 02)
- Faculty and Chair developing CEPH Accreditation self-study document which will be completed in April 2002.
- West Chester University's President writes and submits letter of intent for accreditation to CEPH. (June, 02)

Year 3 (2002/03)

- Submit CEPH accreditation self-study document for review by the accreditation team. (Sept., 02)
- Accreditation team reviews and provides comments for program changes before site visit. (Nov. 02)
- Site visit by CEPH accreditation team. (Feb. 03)
- Respond to CEPH accreditation team's comments about program. (April, 03)
- CEPH provides the Department of Health with accreditation decision. (June, 03)

It is important to note that we did have a consultation visit with the Executive Director of CEPH (Ms. Patricia Evans). The preliminary review of our curriculum, at this time, is within the guidelines of CEPH accreditation.

The CEPH is the independent agency officially recognized to accredit graduate schools of public health and certain graduate programs outside schools of public health, including graduate programs in community health education and community health/preventive medicine. CEPH assists schools and

provide for payment of accreditation and site visit fees. After accreditation is approved (\$5,000) a fee of \$2,384 per calendar year is required; the School of Health Sciences is budgeted to pay this annual accreditation fee. Accreditation is being overseen by the Graduate Coordinator in the Department of Health. Refer to attached budget (Attachment III) for specific resource allocations.

- a. Staff-Faculty and Support: No additional full-time faculty and staff will be needed to implement the revised graduate public health program. Occasionally part-time faculty will be needed to support some of the courses in focused elective areas.
- b. Learning Resources – Books, Periodicals, Films, Cassettes, Etc.: There has been a graduate public health program in place for the past 18 years. We do have the needed resources in the library such as public health texts and journals. We update our library holdings every year and add additional texts and periodicals. Ready access to electronic databases such as CINAHL, CANCEMNET, MEDLINE, etc., also provides additional resources for our graduate students.
- c. Instructional Equipment and Supplies and Maintenance Necessary to Support Such Equipment: We currently have adequate instructional equipment such as TV's, VCR's and computerized classrooms for Power Point and Blackboard applications.
- d. Facilities or Facility Modifications: We have adequate facilities and classrooms to support the MPH program, no facility modifications are needed at this time.

7. **Impact on Educational Opportunity**

Applications, admission, and degree-granting requirements and regulations for the new MPH program shall be applied equitably to individual applicants and students regardless of age, sex, race, disability, religion or national origin. It is important to note that the Department of Health has an enrollment of minority students of 17%. We would like to enhance this trend and continue to enroll minority students. We have established student recruitment and admission policies and procedures designed to locate and select qualified individuals capable of taking advantage of the program's various learning experiences, which will enable each of them to develop necessary professional competencies for a career in public health.

7. Student credit hours: Year 1 head count is 28 students; assumes students pursuing the accelerated format for the degree can complete the degree within one calendar year, thus each student yields 36 student credit hours/year; assumes program growth at 5% per year, per SSHE POP goal for Science/Technology programs.



Office of the President
West Chester University
West Chester, Pennsylvania 19383-1000

Council of Trustees
Resolution
2002-02

610-436-2471
www.wcupa.edu



PROPOSED

RESOLUTION
COUNCIL OF TRUSTEES
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
JANUARY 17, 2002

**Certification of Compliance of the West Chester University Foundation with Board of Governor's Policy on External Financial Support.
(Policy 1985-04)**

NOW, IN KEEPING WITH THE BOARD OF GOVERNORS' POLICY 1985-04 AND AFTER A REVIEW OF THE PERTINENT MATERIALS, THE COUNCIL OF TRUSTEES OF WEST CHESTER UNIVERSITY OF PENNSYLVANIA FIND THAT FOR THE FISCAL YEAR OF 2001-2002, THE WEST CHESTER UNIVERSITY FOUNDATION IS MEETING ITS DESIRED PURPOSES AND REQUIREMENTS AND IS IN COMPLIANCE WITH THE CONDITIONS ESTABLISHED BY THE BOARD OF GOVERNORS FOR AFFILIATED ORGANIZATIONS.

APPROVED PENDING ACTION BY THE COUNCIL OF TRUSTEES

Linda L. Lamwers
Linda L. Lamwers, Acting President

Jan 4, 02
Date

APPROVED BY VOTE OF THE COUNCIL OF TRUSTEES

Laurence Harmelin
Laurence Harmelin, Chairperson
Council of Trustees

1/17/02
Date



Office of the Vice President for Advancement
Filano Hall 101
West Chester University
West Chester, Pennsylvania 19383-7000

610-436-3303
fax: 610-436-2606
www.wcupa.edu

MEMORANDUM OF CERTIFICATION

TO: The Council of Trustees

FROM: Mark G. Pavlovich, Vice President for Advancement 

RE: Certification of the West Chester University Foundation

DATE: January 17, 2002

I am pleased to certify that the West Chester University Foundation is in compliance with the Board of Governor's Policy on External Financial Support (Policy 1985-04). The Foundation meets all of the following criteria:

- 1) An annual statement summarizing University support for and contributions from the Foundation has been prepared for the year ending June 30, 2001 (copy attached).
- 2) A Memorandum of Understanding signed by the Foundation, University, and legal counsel is in place (copy attached).
- 3) An annual audit has been performed and the results are being shared with the Council of Trustees (copy attached).
- 4) Articles of Incorporation and Bylaws are presented to the Council of Trustees (copy attached).
- 5) A current list of Foundation Board members and Officers is available to the Council of Trustees (copy attached).
- 6) Proof of Insurance is presented to the Council of Trustees (copy attached).

mgp



Office of the Vice President
for Administrative and Fiscal Affairs
Philips Building - Room 202
West Chester University
West Chester, Pennsylvania 19383-3000

610-436-2731
fax: 610-738-0314
www.wcupa.edu

**Annual Summary Report of Direct University Support To
and Contributions Made by the West Chester University Foundation, Inc.
For the Period ending June 30, 2001**

Direct University support to the WCU Foundation Luncheon meeting cost		<u>\$ 209.40</u>
Contributions made to or benefiting West Chester University		<u>\$17,621.33</u>
Scholarships to individuals	\$9,000.00	
To West Chester Alumni Association For scholarships	1,121.33	
Senior Art Show student prizes	500.00	
To West Chester University for Sturzebecker Foundation Scholarship, School of Health Sciences	6,000.00	
To West Chester University Agency Fund #5016 Frederick Douglass Society	<u>1,000.00</u>	
	<u>\$17,621.33</u>	

Prepared by Vice President for Administrative and Fiscal Affairs
West Chester University of Pennsylvania


Joseph D. Hamel

1/7/02
Date

WEST CHESTER UNIVERSITY FOUNDATION
WEST CHESTER UNIVERSITY OF PENNSYLVANIA
OF THE STATE SYSTEM OF HIGHER EDUCATION
MEMORANDUM OF UNDERSTANDING

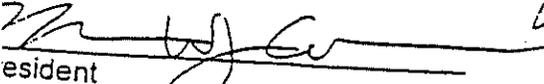
By this Memorandum of Understanding, West Chester University of Pennsylvania of the State System of Higher Education (hereinafter "University") will provide support to the West Chester University Foundation, Inc. (hereinafter "Foundation"), a 501(c)(3) non-profit organization, which exists for the benefit of the University.

Provision for this Memorandum of Understanding is provided within policy 1985-04, D. 1 and 2, of the Board of Governors Policy of the State System of Higher Education, Commonwealth of Pennsylvania, granted through section 2003-A (b) of Act 188 of 1987.

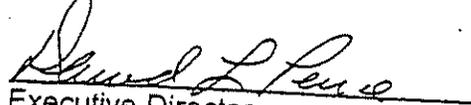
The mission of the Foundation is to provide financial support to the University. The Foundation is an independent, affiliated organization.

1. The Foundation will carry director's liability insurance in the amount of \$1,000,000. A Certificate of Insurance will be provided when issued and renewed.
2. The Foundation will, on an annual basis, have an external audit performed and the audit report submitted to the University.
3. The Foundation will provide a current listing of the Board of Directors and Officers.
4. The Foundation will provide to the University financial support from the endowments and funds held by the Foundation following guidelines established by the donor.
5. The University will provide a space and meals for the Foundation meetings.
6. The University will provide to the Foundation guidance when requested from the Advancement and Administrative and Fiscal Affairs divisions.
7. The University's Council of Trustees and President will annually review the operations of The Foundation and, if appropriate, certify, in a written letter, that the Foundation is meeting its desired purposes and requirements. Included in this statement will be a summary of support given by the University to the Foundation.
8. Upon request of the Vice President for Administrative and Fiscal Affairs, the Foundation will provide an annual listing of gifts made to the University by the Foundation.
9. The University will be held harmless from any potential legal or financial obligations of the Foundation. The Foundation's obligation to hold the University harmless includes an obligation to indemnify the University from complaints and claims arising from or related to the actions, or lack thereof, of the Foundation and its officers, employees, and agents.
0. Current Articles of Incorporation and Bylaws of the Foundation will be submitted to the University.

igned this 6th day of January, 1999

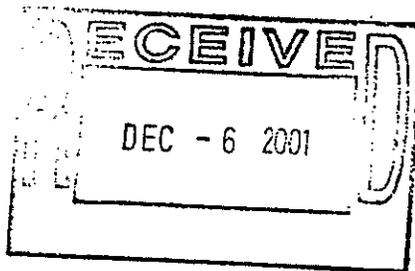

President
West Chester University of Pennsylvania

Chief Legal Counsel
State System of Higher Education


Executive Director
West Chester University Foundation, Inc.



WEST CHESTER UNIVERSITY FOUNDATION
AUDITED FINANCIAL STATEMENTS
JUNE 30, 2001 AND 2000



CLARKE, NICOLINI & ASSOCIATES, LTD.
CERTIFIED PUBLIC ACCOUNTANTS
GOSHEN PROFESSIONAL CENTER
THE FALCON BUILDING — SUITE 202
1240 WEST CHESTER PIKE
WEST CHESTER, PENNSYLVANIA 19382-5655



West Chester University Foundation
 Box 2239
 West Chester University
 West Chester, Pennsylvania 19383

Board of Directors

Dr. Charles E. Swope
President

Mr. W.E. Mullestein
Vice President

Mr. David L. Peirce
*Executive Director
 and Treasurer*

Mrs. Guy Fry
Secretary

Dr. Albert E. Filano
Assistant Secretary

Dr. William H. Boucher

Mr. John J. Ciccarone

Mrs. John B. Hannum

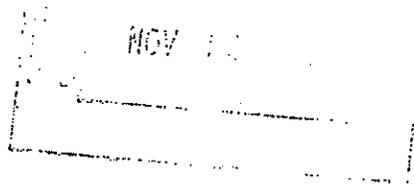
Mrs. Eleanor Latta

Mr. Leslie B. Schramm

Dr. Elinor Z. Taylor

November 8, 2001

Mr. Richard T. Przywara
 Associate Vice President for Advancement
 Office of Development
 West Chester University
 West Chester, PA 19383



Dear Mr. Przywara:

Enclosed is the audit report prepared by Clarke, Nicolini and Associates, Ltd. for the fiscal year ending June 30, 2001 and the current list of the Board of Directors of the West Chester University Foundation.

Gifts were made by the Foundation as follows:

To the West Chester University Alumni Association for scholarships:	\$1121.33
Scholarships to individuals, as per the attached list:	\$9,000.00
Prizes for the Senior Art Show, as per the attached list:	\$500.00
To: West Chester University (Sturzebecker Foundation Scholarship, School of Health Sciences)	\$6,000.00
To: West Chester University Agency Fund 5016 (F.B.O. Frederick Douglass Society)	\$1,000.00

There were no changes to the Articles of Incorporation or By-laws.

We believe this fulfills the requirements agreed to in the Memorandum of Understanding between the Foundation and the University and is in compliance with conditions established by the Board of Governors of the State System of Higher Education for affiliated organizations.

If you need further information, please advise.

Sincerely,

David L. Peirce
 Executive Director
 and Treasurer

DLP/kh
 Enc.

West Chester University Foundation Board of Directors

Dr. Charles E. Swope, President

Mr. W.E. Mullestein, Vice President

Mr. David L. Peirce, Executive Director and Treasurer

Mrs. Guy Frey, Secretary

Dr. Albert E. Filano, Assistant Secretary

Dr. William H. Boucher

Mr. John J. Ciccarone

Mrs. John B. Hannum

Mrs. Eleanor Latta

Mr. Leslie B. Schramm

Dr. Elinor Z. Taylor



West Chester University Foundation
Box 2239
West Chester University
West Chester, Pennsylvania 19383

Board of Directors

Dr. Charles E. Swope
President

Mr. W.E. Mullestein
Vice President

Mr. David L. Peirce
*Executive Director
and Treasurer*

Dr. Emilie K. Asplundh
Secretary

Dr. Albert E. Filano
Assistant Secretary

Dr. William H. Boucher
Mrs. Guy Fry

Mrs. John B. Hannum
Mrs. Eleanor Latta

Mr. Leslie B. Schramm
Dr. Elinor Z. Taylor

Donald J. Duffenbaugh
President Emeritus

**2000 WEST CHESTER UNIVERSITY FOUNDATION
SCHOLARSHIP GRANTS**

The Board of Directors of the West Chester University Foundation is pleased to announce the following scholarship awards for the academic year 2000-2001:

James Breen, West Chester, PA
Christine E. Felice, West Chester, PA
Seth J. Holladay, Kennett Square, PA
Megan R. James, Dorchester, NJ
Kristina D. Klaus, Southampton, PA
Dana R. Nottingham, Philadelphia, PA
Camilla Stout, Kennett Square, PA
Amy C. Thomas, Whitehall, MD
Jennifer Thompson, Wilmington, DE

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David L. Peirce
Executive Director

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